

Transport Infrastructure Ireland

Departures from Standards

TII Standards Roadshow June 2025



Departures from Standards

GE-GEN-01005
April 2021

Design Phase Procedure for Road Safety Improvement Schemes, Urban Renewal Schemes and Local Improvement Schemes

DN-GEO-03030
April 2021

Overview

GE-GEN-01005 Departures from Standards

- What is a Departure From Standard
- Access to the DFS Portal
- Common Issues

Design Reports in accordance with DN-GEO-03030

- When to Submit
- Information Required
- Common Issues

GE-GEN-01005

Departures From Standards

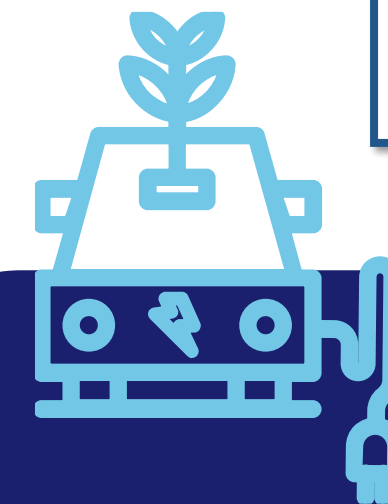


GE-GEN-01005 Departures From Standards

What is a Departure from Standard?

A Departure from Standard is defined as a deviation from the requirements of TII Standards and may mean any of the following:

- a) The use of technical design standards and/or specifications other than those in TII Standards;
- b) The use of a set of requirements or additional criteria for any aspect of the works for which requirements are not defined in the Specification or Requirements for Measurement and Pricing;
- c) The use of a technical design standard or specification in a manner or circumstance which is not permitted or provided for in such directive or specification;
- d) The use of a combination of Relaxations as set out in the relevant Standards;
- e) A combination of any of the above.



Departures Portal - Registration & Access



- All Departures are submitted using the TII Web-based Departures Portal at <https://dfs.tii.systems/login>
 - Accessed via TII Publications (<https://www.tiipublications.ie/>) or via TII Web Application Portal (<https://web.tii.ie/index.html>)
- Email infoDEPS@tii.ie to request access, to set up a new project group or to be added to an existing project group.
 - Automatic reply will direct you to an online registration form.

Created By TII Systems Development

Departure from Standards

Click the button below to log on.

Log On

TII's online suite of Standards and Technical publications related to National Road, Greenway and Light Rail networks in Ireland.

Please enter TII Publication title, number or historic reference

SEARCH

Not sure? Try our [advanced search](#)

Outline of TII Publications

TII Publications is an online suite of technical documentation relating to National Road, Greenway and Light Rail schemes.

TII Publications are categorised as Standards or Technical. All documentation for implementation on National Road and Greenway schemes is collectively referred to as TII Publications (Standards), and all other documentation within the system is collectively referred to as TII Publications (Technical).

Visit [Who We Are](#) for information on the TII Publications system.

For further information on TII Publications, please refer to Introduction to the TII Publications System, [GE-INT-01029](#)

All general queries relating to TII Publications should be directed by email to infoPUBS@tii.ie.

Click the file below for a list of the current documentation in the TII Publications system.

[Current Documents.pdf](#)

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View a summary of recent changes to TII Publications

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Anticipated updates to TII Publications and estimated publication dates

Downloads

Downloads relating to Standards and Technical Documents

Training Material

Material Presented at TII Training sessions

Departure from Standards

Dedicated website for application or management of Departures from Standards

TII Library

Access other TII documents on the main TII website

Automatic reply: request to register as user - Message (HTML)

File Message Help Tell me what you want to do

Delete Archive Report Forward Respond Teams Apps Quick Steps Move Tags Editing Immersive

Automatic reply: request to register as user

infoDEPS

To: [redacted]

If you wish to **register** for access to the departures from standards portal or to **set up/be added to a user group for a project or scheme** please complete the form in the link below

NOTE if you are applying for other people, you must inform them.

User groups can only be set up once the relevant road authority contact person is named, has fully completed registration and has successfully logged into the system.

This process can take at least 2 weeks.

<https://forms.office.com/Pages/ResponsePage.aspx?id=03IYVowhfEuWQ4mabaNDgGTio8MUzDtDmzf1t8OLDktURTUwTzY5TEVJOEJPQkc2TzJQVFFDRkiFRC4u>

You will receive an invitation from Microsoft after this form is completed- please check your junk mail too. (note this is not automatic and may take a few days)

If you encounter any issues, please email infoDEPS@tii.ie and we will assist you asap.

For more information please refer to the guidance standards GE-GEN-01005 located here [Document \(tiipublications.ie\)](#)

The user manual goes through the steps to upload a design report as well as how to apply for a departure

[User-Manual-Departures.pdf \(tiipublications.ie\)](#)

In accordance with TII's Right to Disconnect policy, if you are receiving this email outside of normal working hours, I do not expect a response or action outside of your own working hours until the next working day.

De réir pholasai BIÉ An Ceart gan a bheith Ceangailte, má tá an ríomhphost seo á fháil agat lasmuigh de na gnáthuaireanta oibre, nílím ag súil le freagra ná le gníomh uait lasmuigh de do ghnáthuaireanta oibre.

TII processes personal data provided to it in accordance with its Data Protection Notice available at <https://www.tii.ie/about/about-tii/Data-Protection/>

Proiseálann BIÉ sonraí pearsanta a sholáthraítear dó i gcomhréir lena Fhógra ar Chosaint Sonraí atá ar fáil ag <https://www.tii.ie/about/about-tii/Data-Protection/?set-lang=ga>

DFS Online User Registration Form

General User Information

* Required

Contact details

1. First name *

Enter your answer

This question is required.

2. Last name *

Enter your answer

This question is required.

3. Email address *

Enter your answer

This question is required.

Relevant Road Authority Contact

* Required

Relevant Road Authority Contact

Enter details for the person in the relevant authority (County Council, TII, NTA etc) who will be notified of a departure application

6. RRA First name *

Enter your answer

7. RRA Last name *

Enter your answer

8. RRA Email address *

Enter your answer

Project Information

21. Are you registering to submit a design report in accordance with DN-GEO-03030 because your project interacts with a national route? *

☐ Yes

☐ No

22. Type of project (Main funding source) *

☐ Major Road or Greenway Scheme

☐ Minor Road or Greenway Scheme

☐ Active Travel

☐ Safety

☐ Pavement

☐ Other

Enter your answer

23. Name of the project or scheme *

Enter your answer

Additional Users

If others users require access to the user group/project group, please enter details below e.g. consultant or contractor submitting departure or design report on behalf of local authority or TII

11. Additional User 1

First name

Enter your answer

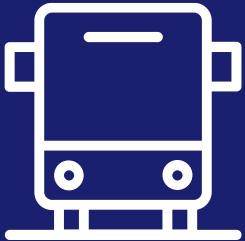
12. Additional User 1

Last Name

Enter your answer

13. Additional User 1 Email

Enter your answer



Departures Portal User Manual



- User manual available from TII Publications
 - <https://www.tiipublications.ie/downloads/departures-from-standards/User-Manual-Departures.pdf>

Welcome to TII Publications

TII's online suite of Standards and Technical publications related to National Road, Greenway and Light Rail networks in Ireland.

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➤ Recent Changes

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➤ Downloads

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➤ Training Material

Material presented at TII training sessions

+ Appendices Associated with Road Safety Improvement Scheme Approval Procedure to GE-STY-01037

+ Sample Design Reports & Appendices in Accordance with DN-GEO-03030

- Departures from Standards

• [Application-Form-for-Tender-Departure.docx](#)

• [User-Manual-Departures.pdf](#)

+ Independent Chartered Engineer Register (CC-REQ-04009)

+ Appendices Associated with the Complementary Product Category Rules for Bituminous Mixtures to DN-PAV-03077

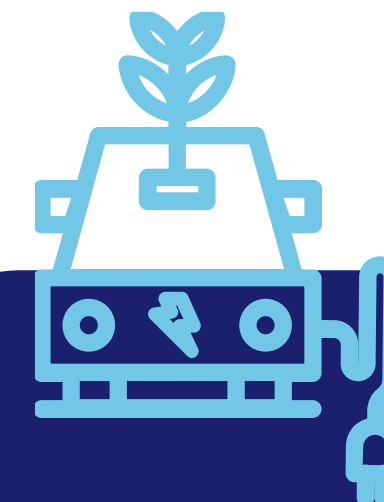
GE-GEN-01005 Departures From Standards

Departure Decisions

Departures applications are submitted via the online Departures Portal, reviewed by TII and returned to the Applicant as one of the following:

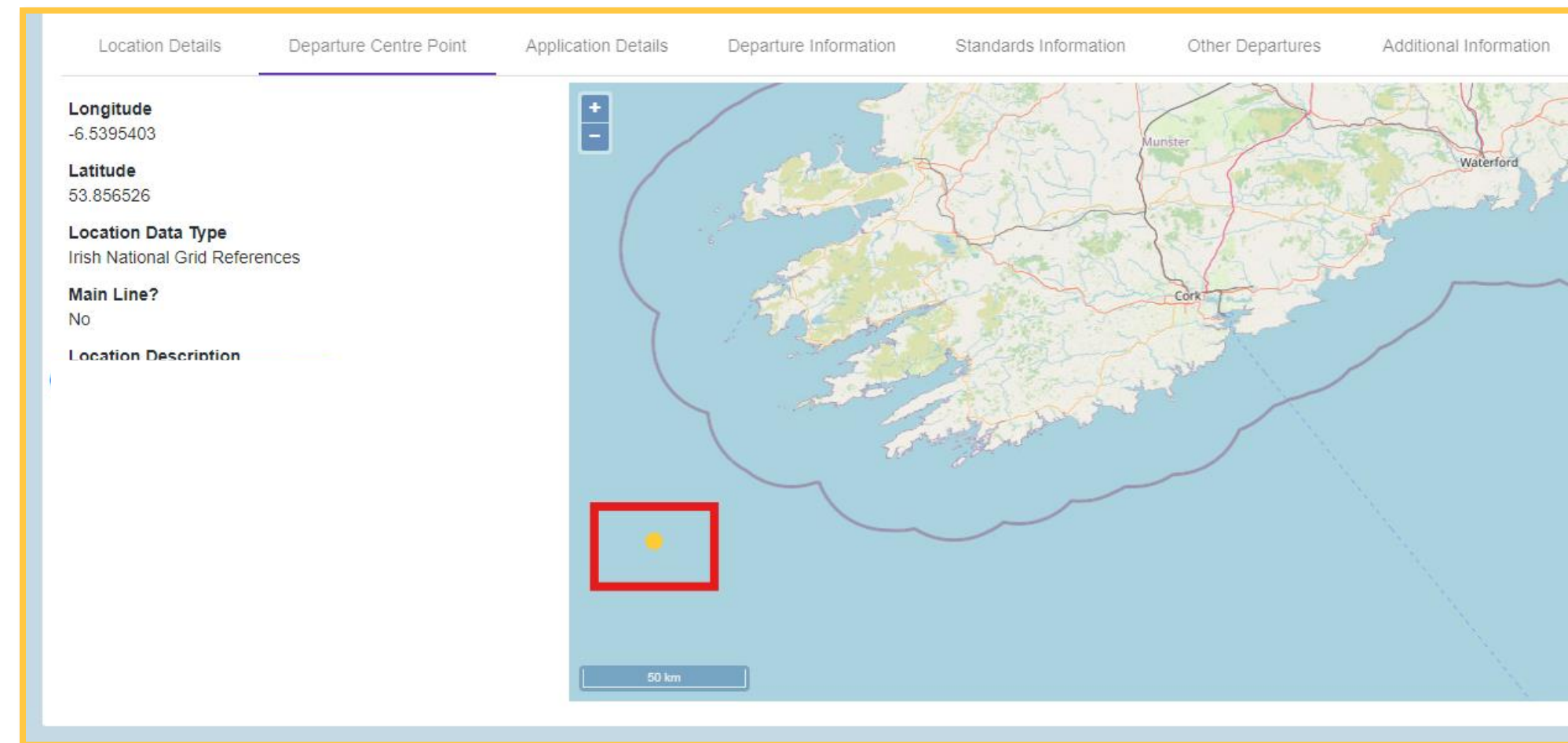
- **Accepted:** A Departure providing an acceptable solution in the particular circumstances for that element of the works provided that any mitigation measures proposed by the Designer or conditional to that acceptance are also incorporated into the design and works.
- **Refused:** A Departure that is unacceptable to TII. The Applicant may submit a new Departure Application with an alternative solution.
- **Rejected:** A Departure with insufficient, inappropriate, or contradictory information where it is not possible to form a conclusive decision. The Applicant has the option to provide additional information to address the reasons for rejection and resubmit if they so wish.

** Any Departure from the mandatory requirements of TII Standards must be formally accepted by TII prior to incorporation into the design and works as outlined in this Standard. Acceptance cannot be given retrospectively. **



Common Issues with DFS Applications

- Departures must be 'Parked' before supporting documents can be uploaded.
- Departures submitted prematurely – not confirmed if it will be incorporated into the design at time of submission.
- No supporting information submitted – text only submission.
- Wrong standard selected, or mis-quoted reference within departure application form – unclear information.
- Departure centre point is incorrect – select it on the map!



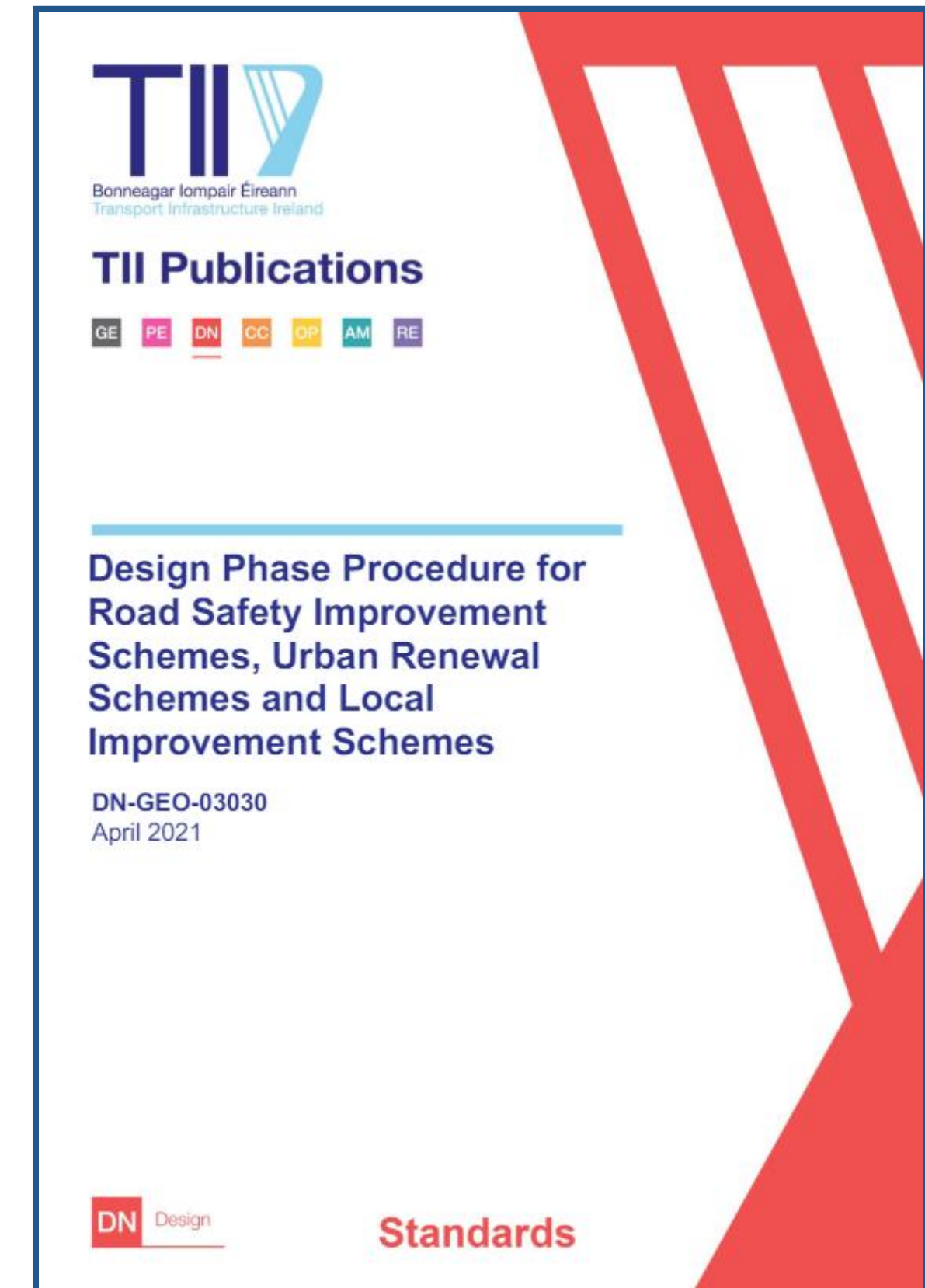
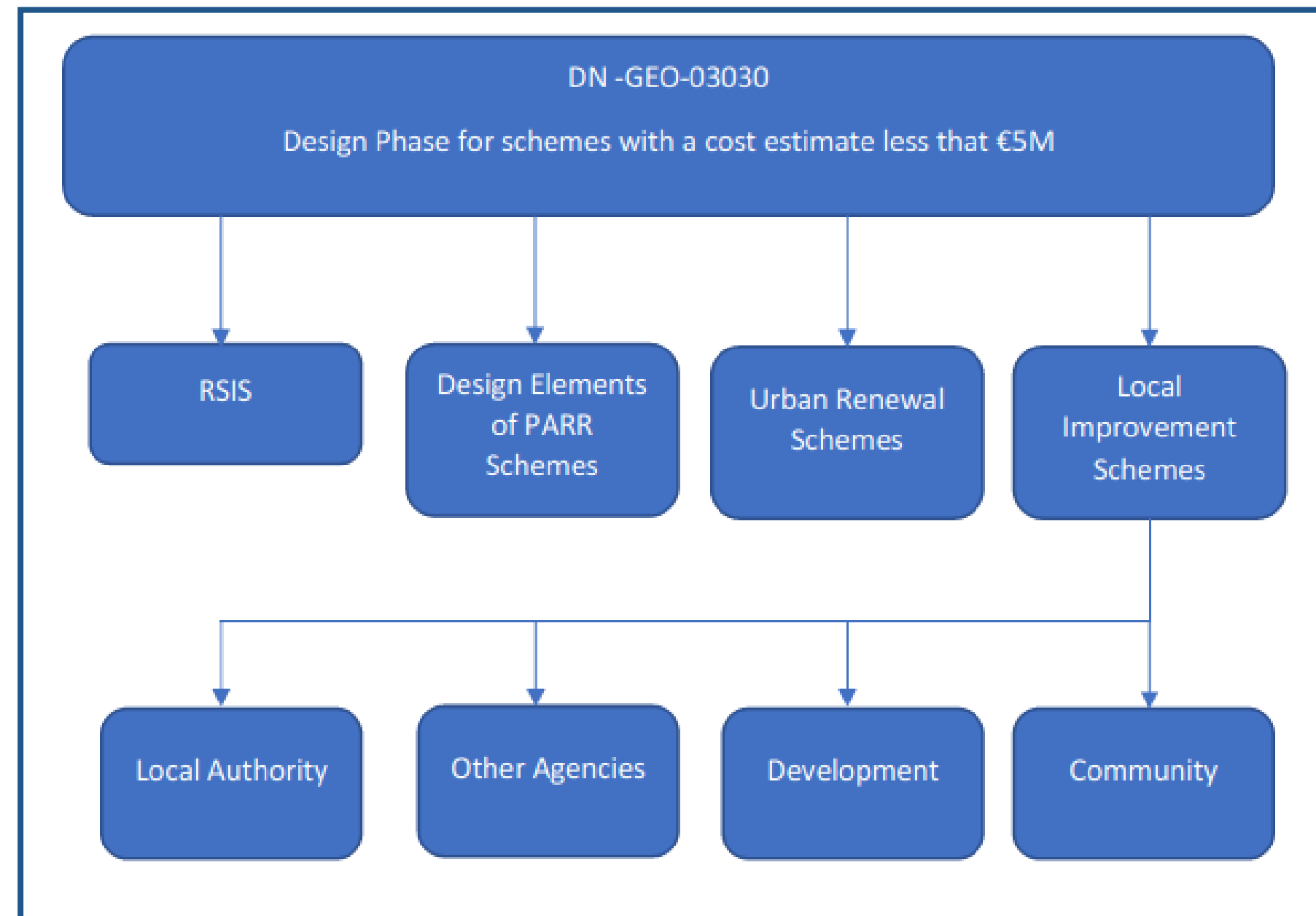
DN-GEO-03030

**Design Phase Procedure for
Road Safety Improvement Schemes,
Urban Renewal Schemes and
Local Improvement Schemes**



DN-GEO-03030 – When to Use It?

“This standard is to be used for the design phase of all schemes on national roads, whether funded by TII or not, which have design elements, which have a cost estimate of less than €5m and which are not otherwise being progressed in accordance with the procedures set out in the TII Project Management Guidelines, PE-PMG-02041.”



Examples where DN-GEO-03030 is applicable

Examples where this Standard is applicable.

1. A commercial development being promoted by a private entity which accesses a National Road.
2. A rural greenway being funded by government grants that crosses a National Road.
3. A tidy towns scheme from local fundraising that enhances a village on a National Road.
4. A roundabout sponsorship scheme that proposes to erect a structure in the central island of a roundabout on a National Road.
5. A traffic calming scheme designed in accordance with DMURS on a national road in a rural town.
6. An upgrade of a junction on a National Road to increase capacity.
7. The provision of new vehicle restraint systems along a National Road.
8. The widening of a structure on a National Road.
9. The introduction of a nearside passing bay as part of a PARR scheme.

All examples are for schemes with a cost estimate below €5M for the portion of the works associated with the National Road interface.



The Design Report – What is it?

- The purpose of the Design Report is to address and present issues relating to compliance with the relevant parts of the TII Publications (Standards) for the preferred option.
➤ Should address technical elements only.
- Design Reports must be submitted for review via the TII Departures Portal – registration & access as per GE-GEN-01005.
- Should be submitted prior to Statutory Processes. E.g. Part 8
- Sample reports are linked with DN-GEO-03030 & are available at <https://www.tiipublications.ie/downloads/>

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- Sample Design Reports & Appendices in Accordance with DN-GEO-03030

📄 [Sample Design Report - Junction Upgrade](#)

Size: 1.9M bytes Modified: 30 April 2021, 10:21

📄 [Sample Design Report - Local Realignment](#)

Size: 2.0M bytes Modified: 30 April 2021, 10:21

📄 [Application Form for Departure using DN-GEO-03030](#)

Size: 24.7K bytes Modified: 5 May 2021, 10:55

+ Departures from Standards

The Design Report – What is Required?

- Contents as per sample report
 - If headings are not relevant these can be marked as N/A or removed.
 - Headings can be added as deemed necessary.
- Design Drawings – updated to incorporate RSA comments prior to submission of design report.
- Road Safety Audit to include signed feedback form.
- Total Scheme Budget (refer to PE-PMG-02044).
- Project Appraisal Balance Sheet.
- Departure Application Forms.
- Quality Audit & DMURS Compliancy Statement where applicable.

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6.6	Facilities for Vulnerable Road Users.....	
6.7	Junctions.....	
6.8	Visibility and Sightlines.....	
6.9	Drainage.....	

6.10	Pavement.....
6.11	Safety Barrier Risk Assessment and Provision.....
6.12	Traffic Signs and Road Markings.....
6.13	Accommodation Works.....
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6.15	Departures from Standard.....
7	Road Safety Audit.....
8	Total Scheme Budget.....
9	Project Appraisal Balance Sheet.....
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Appendix B – Road Safety Audit.....	
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Appendix E – Departures from Standard.....	

- +** Sample Design Reports and Appendices in Accordance with DN-GEO-03030

Departures from Standards

 - [Application Form For Tender Departure](#)
 - [User Manual Departures](#)

+ Independent Chartered Engineer Register - CC-REQ-04009

Application for a Departure from the TII Publications as part of a Preliminary Design Report in accordance with DN-GEO-03030

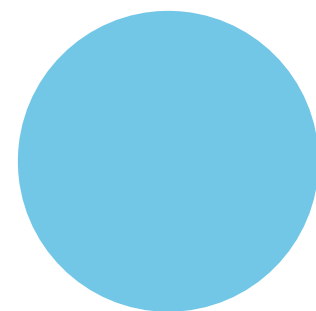
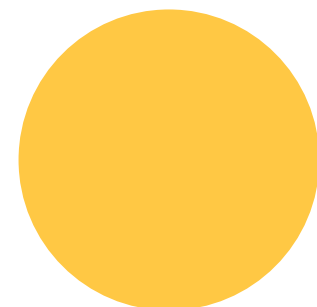
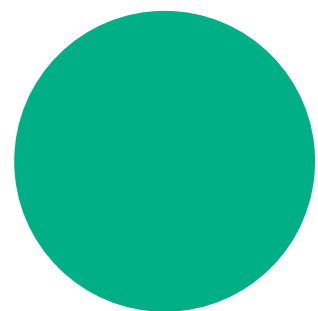
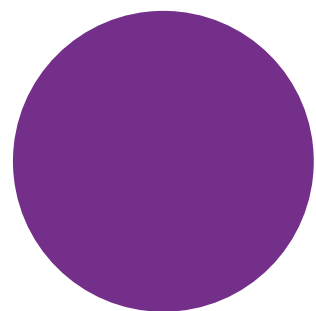
Application for a Departure from TII Publications (Standards)
Includes all documents classified as Standards on www.tiipublications.ie including the Requirements for Measuring and Pricing (RMP)

General Information for Application No. _____:		
Route Number:	Scheme:	Contract Type:
Design Speed:	Traffic Flow and Composition (if applicable):	
___ km/h	Approx. _____ (Design Year)	
Carriageway Type / Road Cross Section:		
Applicant Information:		
Applicant Name:		Contact Person and Contact Details:
<div style="border: 1px solid black; padding: 2px;">Applicants Departure Reference No.</div> <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>		Name: Email:
Departure Information:		
Departure Location and Chainage (as relevant):		
Publication Stream:		
Publication:		

Publication Stream	Geometry
Publication	DN-GEO-03030 (Design Phase Procedure for Road Safety Improvement Scheme)
Departure Type	n/a
TII Publication Paragraph	n/a

Queries – infoDEPS@tii.ie

Thank you



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