

Project Management Guidelines & Project Manager's Manual for Minor National Road Projects

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Project Management Guidelines – what are they?



- Governance document supported by detailed manuals for the management of the development and delivery of National Road Projects (Major & Minor).
- The Guidelines are not to be taken as a conclusive set of requirements to advance such Projects
- The Guidelines must be read and applied in conjunction with other documents including:
 - Project Appraisal Guidelines (PAG)
 - TII Publications
 - Policy and Legal Requirements etc

Public Spending Code DPER (December 2019)

Rules for the appraisal of all capital and current expenditure in Ireland

Common Appraisal Framework for Transport Projects and Programmes DoT (Updated October 2020)

Guidance documents for the appraisal of transport projects and programmes for which DoT or its agencies are the Approving Authority

TII PAG for National Roads TII (2016)

Guidance documents for the appraisal of National Road Projects

TII Project Management Guidelines TII (2020)

Guidance document in line with the project management structures, processes and procedures of CWMF for managing the development and delivery of National Road and Public Transport Capital Projects in Ireland

Project Management Guidelines Document Suite





TII Publications











TII Publications











TII Publications











TII Publications













Project Manager's Manual for Major National Road Projects **Project Manager's Manual for Minor National Road Projects** **Cost Management Manual**

PE-PMG-02041 December 2020

PE-PMG-02042 February 2019

PE-PMG-02043 December 2020 PF-PMG-02044 December 2020



Technical



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Collectively, these documents will assist with ensuring consistency of approach in the delivery of all minor and major national road projects

Background and Context



- Project Management Guidelines (PE-PMG-02041) outline at a high level, the roles, responsibilities, processes and deliverables required for delivering road projects
- Project Manager's Manual for Major National Road Projects (PE-PMG-02042) current publication is February 2019
- Prior to December 2020 there was no Project Manager's Manual for Minor National Road
 Projects
- This Manual is a new document and was published in December 2020

Purpose of Manual

- Provide supplementary details required to deliver upon the processes and deliverables outlined within PE-PMG-02041
- This will assist with ensuring consistency of approach in the delivery of minor national road projects

Structure and **Overview**

and Design Planning Phase 0

Scope and Pre-Appraisal

Phase 1

Concept and Feasibility

Phase 2

Options Selection

Phase 3

Design and Environmental Evaluation

Phase 4

Statutory Processes

Phases 5 Implement Construct

Enabling and Procurement

Phase 6

Construction and Implementation

Phase 7

Close out and Review

Workflow Diagrams



Deliverables

Phase 0 Scope and Preliminary Appraisal **Processes**

Approval Required

PISN

Strategic Assessment Report

Sponsoring Agency prepare Project Information Summary Notices (PISN)

Sponsoring Agency prepare Strategic Assessment Report (SAR) in accordance with Public Spending Code (PSC) and PAG

Collation of Project Dossier

Approving Authority Approval Point (Pre-Appointment of Technical Advisors – if applicable)

Phase 0 Gate **Review Statement** Sponsoring Agency confirm that the required documentary evidence issued to TII demonstrates that the required level of project maturity has been reached

Key Points



General

- Covers projects with a value from €5m to €20m
- However, TII may, at their own discretion, apply this Manual (or sections of this Manual) to specific projects with a value less than €5m
- Gate Reviews are required at the end of Phase 0, Phase 3, Phase 4, Phase 5 and Phase 7
- Approval Points are required during Phase 0, Phase 3, Phase 4 and Phase 5
- The principles of sustainability are embedded within the document, including a particular section on sustainability and its application to minor national road projects

Phase 0

- A Strategic Assessment Report (SAR) is included as a requirement in accordance with the Public Spending Code (PSC)
- The Project Information Sheet Note has been renamed Project Information Summary Notices and included as a Phase 0 deliverable

Key Points



Phase 2

 Accessibility, social inclusion, integration and physical activity are given significant emphasis and detail with examples provided for clarity

Phase 4

- Details on the An Bord Pleanála Oral Hearing that are included in PE-PMG-02042 and are not repeated. Reference is made to PE-PMG-02042 where applicable.
- Guidance on the Part 8 Development process is included as this is the more likely statutory process applicable to minor national road projects

Phase 6

• Final Account Report includes Lessons Learned and is included as a Phase 6 deliverable

Other TII Publications



- PE-PMG-02041 has been updated to reflect the revised processes and deliverables within this Manual
- Cost Management Manual (PE-PMG-02044) has also been updated to align with the requirements and terminology within this Manual

Implications for Current TII Projects

• The decision as to how this Manual is implemented on current TII projects, which may be at different phases at the date of publication in December 2020, rests with the relevant Project Manager, in conjunction with TII



Thank You

